

**INTERNATIONAL MUSIC CAMP  
ADMINISTRATIVE STAFF APPLICATION**

Return to: International Music Camp  
111-11<sup>th</sup> Ave SW Minot, ND 58701  
Phone: 701-838-8472 Fax: 701-838-1351  
e-mail: [info@internationalmusiccamp.com](mailto:info@internationalmusiccamp.com)

(Please Type or Print Legibly)

Application Date \_\_\_\_\_

Date of Birth \_\_\_\_\_

*(Applicant must be at least 18 years of age by camp time)*

Name \_\_\_\_\_ Social Security Number \_\_\_\_\_

Permanent Address \_\_\_\_\_ Phone \_\_\_\_\_

*Number & Street/PO Box*

City/St/Prov \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

School Address \_\_\_\_\_ Phone \_\_\_\_\_

*Number & Street/PO Box*

City/St/Prov \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

e-mail address: \_\_\_\_\_

Ad Staff position for which you are applying: *(List order of preference, 1 being 1<sup>st</sup> choice, 2 being 2<sup>nd</sup>, etc.)*

**Dates available from \_\_\_\_\_ to \_\_\_\_\_**

Concessionist \_\_\_\_\_ Cook \_\_\_\_\_ Kitchen Assistant \_\_\_\_\_

Office Assistant \_\_\_\_\_ Librarian \_\_\_\_\_ Housekeeping \_\_\_\_\_

Equipment Manager \_\_\_\_\_ Dean/Counselor \_\_\_\_\_ Camp Nurse \_\_\_\_\_

***Please read "Job Descriptions" carefully for job requirements for each position.***

Are there any reasons you may have difficulty in performing any of the essential functions of the job for which you have applied? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, please explain: \_\_\_\_\_

**EDUCATION**

Years	School	Major Subjects	Degree

**PAST EMPLOYMENT**

Dates	Employer	Address/Phone	Nature of Work	Supervisor

## **REFERENCES**

Name	Email	Phone

Do you have current certification in the following? (Check all that apply)

CPR\_\_\_\_\_ First Aid\_\_\_\_\_

Do you speak language(s) other than English?\_\_\_\_\_ If so, which one(s)?\_\_\_\_\_

What contributions do you think you can make at camp? \_\_\_\_\_

\_\_\_\_\_

Write a brief biographical sketch, including specialized training and/or experience in the areas that might have a bearing on the position(s) for which you are applying.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you available for an interview? Yes\_\_\_\_\_ No\_\_\_\_\_ Where?\_\_\_\_\_

Have you been convicted of a crime(s) other than a traffic violation in the past ten years? (A prior conviction will not necessarily bar you from employment. The camp will consider the type and recency of the conviction.) Yes\_\_\_\_\_ No\_\_\_\_\_

\* For Canadian Applicants, please send in a copy of your criminal background check, if available.

Have you ever been criminally charged with any crime related to the mistreatment, abuse or molestation of children? Yes \_\_\_\_\_ No \_\_\_\_\_

“I authorize investigation of all statements herein and release the International Music Camp and all others from liability in connection with the same. I understand that, if employed, I will be an at-will employee and that any agreement to the contrary must be in writing and signed by the Director of the Camp. I also understand that untrue, misleading or omitted information herein may result in dismissal, regardless of the time of discovery by the camp.”

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

