

UND Professional Development for Educators On-Line Credit Registration Instructions for International Music Camp

Direct Link: <http://educators.und.edu/workshop/?id=IMC>

Instructions To Register for UND Credit: Registration will be available online.

1. Go to www.educators.und.edu and Click on "Upcoming Workshops".
2. Select DUNSEITH from the "View by City" drop down screen.
3. Scroll down and select the course title from the alphabetical listing.
4. Use the secure online registration form to complete your registration and make payment.

Project #: 10.0505

Title: International Music Camp

Dates: June 13-16, 2010

Location: Dunseith

Credits: 1

Grading: S/U

On-line Registration Open: April 24, 2010

Registration Closes: June 16, 2010

Project #: 10.0524

Title: International Music Camp

Dates: June 13-19, 2010

Location: Dunseith

Credits: 2

Grading: S/U

On-line Registration Open: April 24, 2010

Registration Closes: June 19, 2010

Project #: 10.0537

Title: International Music Camp

Dates: June 20-23, 2010

Location: Dunseith

Credits: 1

Grading: S/U

On-line Registration Open: April 24, 2010

Registration Closes: June 23, 2010

Project #: 10.0544

Title: International Music Camp

Dates: June 20-26, 2010

Location: Dunseith

Credits: 2

Grading: S/U

On-line Registration Open: April 24, 2010

Registration Closes: June 26, 2010

Project #: 10.0508
Title: International Music Camp
Dates: June 27-30, 2010
Location: Dunseith
Credits: 1
Grading: S/U

On-line Registration Open: April 24, 2010
Registration Closes: June 30, 2010

Project #: 10.0515
Title: International Music Camp
Dates: June 27-July 3, 2010
Location: Dunseith
Credits: 2
Grading: S/U

On-line Registration Open: April 24, 2010
Registration Closes: July 3, 2010

Project #: 11.0011
Title: International Music Camp
Dates: July 4-7, 2010
Location: Dunseith
Credits: 1
Grading: S/U

On-line Registration Open: April 24, 2010
Registration Closes: July 7, 2010

Project #: 11.0004
Title: International Music Camp
Dates: July 4-10, 2010
Location: Dunseith
Credits: 2
Grading: S/U

On-line Registration Open: April 24, 2010
Registration Closes: July 10, 2010

Project #: 11.0025
Title: International Music Camp
Dates: July 11-14, 2010
Location: Dunseith
Credits: 1
Grading: S/U

On-line Registration Open: April 24, 2010
Registration Closes: July 14, 2010

Project #: 11.0010
Title: International Music Camp
Dates: July 11-17, 2010
Location: Dunseith
Credits: 2
Grading: S/U

On-line Registration Open: April 24, 2010
Registration Closes: July 17, 2010

Project #: 11.0015
Title: International Music Camp
Dates: July 18-21, 2010
Location: Dunseith
Credits: 1
Grading: S/U

On-line Registration Open: April 24, 2010
Registration Closes: July 21, 2010

Project #: 11.0031
Title: International Music Camp
Dates: July 18-24, 2010
Location: Dunseith
Credits: 2
Grading: S/U

On-line Registration Open: April 24, 2010
Registration Closes: July 24, 2010

Project #: 11.0019
Title: International Music Camp
Dates: July 25-28, 2010
Location: Dunseith
Credits: 1
Grading: S/U

On-line Registration Open: April 24, 2010
Registration Closes: July 28, 2010

Project #: 11.0003
Title: International Music Camp
Dates: July 25-July 31, 2010
Location: Dunseith
Credits: 2
Grading: S/U

On-line Registration Open: April 24, 2010
Registration Closes: July 31, 2010

Payment options include: Online (credit card); Mail Check to UND (address below); and Third Party Payment (this would be checked if the school district is paying for your credit.)

PLEASE NOTE: Please complete your online registration within the dates defined for registration. In the case of late registrations for extenuating circumstances, the original credit registration fee, plus a 20% late fee will be assessed.

Registrations are not complete until payment is received. When mailing in a check to UND, do so immediately after going online to register. Payment must be received within two weeks from the time you submit your online registration, or your registration will be canceled.

With participants completing their registrations online, there is no longer a need for instructor packets to be mailed. Also, we are in the process of revising our evaluations of these workshops, so we do not have a standard form at this time. If you have your own short evaluation to elicit responses in order to improve your instruction or course content, please feel free to do so.

At the completion of the registration period, we will mail a grading sheet and the list of participants that registered for credit.

Thank you for your support of Continuing Education and Professional Development for Educators.
Best Regards,
Kim Jones, Coordinator

University of North Dakota
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Professional Development for Educators
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Grand Forks, ND 58202
Toll Free 1-800.342.8230
Fax: 866.954.8586
Email: educators@mail.und.edu

Important information for the course participant:

Viewing Your Unofficial Transcript:

Unofficial transcripts may be viewed through the PeopleSoft system on the UND website. Please go to www.und.edu

Click on “Campus Connections” where you will be prompted to type in your username and password.

Your username is your student ID number. If you’ve forgotten or don’t know your student ID number or your password, please call the Help Desk at: 1-866-457-6387. They will verify your identification by asking a series of questions, and then provide you with your username and give you a password to access Campus Connections.

After accessing Campus Connections, look under the MENU listings on the left side of the page, select “Academic Records” and then select “Unofficial Transcripts”.

The PeopleSoft system has all records from 2005 forward. Please request an official transcript for records prior to 2005 by going online at: <http://www.und.edu/dept/registrar/trans/requestonline.htm>

Grades and Ordering Your Transcript:

Grades

- Grades will be determined when all materials have been received and reviewed by the Instructor of Record. Grades will be posted to your transcript by the UND Office of the Registrar approximately **4 to 6 weeks** following the course end date.

Please note: You will not receive notification of course completion or grade reports at the conclusion of the professional learning event.

- All grades for professional development credits are recorded on official transcripts at the University of North Dakota as continuing education credits.

Transcripts

UND has authorized the National Student Clearinghouse to provide transcript ordering via the Internet.

There is a \$5.00 charge per transcript. Your credit card will be charged when UND sends your transcript(s).

IMPORTANT! Please **wait at least 4 weeks** after your course end date to request transcript(s). If you place your order too early, your grade may not be recorded on your transcript.

Order Transcripts Online

1. Make sure you have:
 - a valid major credit card
 - an e-mail account
 - your signed consent (your signature needs to be faxed, scanned and e-mailed, or mailed in to complete your online order)
2. Visit www.getmytranscript.org and select “University of North Dakota.”
3. Complete the information as requested. For the “Enrollment/Degree Information” section, note the following:
 - Unless you are a current degree-seeking student, you should indicate that you are **not** currently enrolled at UND.
 - For all professional development credits, please select “Workshops.”
 - The dates you enter for “Begin Year” and “End Year” are for your complete transcript history. You should enter the first year you completed a course or workshop from UND.

Order Transcripts by Mail

If you prefer to mail your transcript request or need to pay by check, please visit the UND Office of the Registrar at: www.und.edu/dept/registrar/trans/requestbymail.htm.